



**Position Announcement: Senior Vice President,
Robinson Center for Civic Leadership
Located in: Charlotte, NC**

The Opportunity

Do you want to be at the heart of solving our region's biggest challenges, bringing together thought leaders, funders and the community to identify solutions? Are you curious and humble, with an ability to learn from many and then create a path forward aligned to specific goals and outcomes?

These are key components of the Senior Vice President, Robinson Center for Civic Leadership role at Foundation For The Carolinas. Reporting to the Foundation's President and CEO/COO, the SVP provides leadership, strategic planning and management for FFTC's Robinson Center for Civic Leadership.

The person in this role serves on the Foundation's Leadership Team and works to foster a culture of accountability, excellence, collaboration and innovation. The SVP will help develop the Center's overall strategy, conduct and/or oversee research regarding potential and current initiatives, establish appropriate initiative goals and objectives, convene stakeholders, monitor progress, and communicate results to the community.

In alignment with FFTC's Civic Leadership Task Force report, this role also serves as the primary Foundation representative for the Charlotte Mecklenburg Community Foundation and our two primary Richmond County discretionary funds, The Cole Foundation and The Community Foundation of Richmond County. Working with these boards includes developing and executing strategic grantmaking priorities and overseeing local civic leadership initiatives.

Finally, this person has a primary role in managing initiatives designed to position the Foundation as a regional civic leader. This includes serving as the Foundation's point person for a variety of funds and programs, as well as the key point of contact for individuals and institutions from across the region interested in learning more about the Foundation's convening and civic leadership activities.

Key Responsibilities and Expectations

The SVP will build trusting relationships with staff, boards and the community to create a clear picture of the Foundation's civic priorities in actively addressing critical challenges and opportunities.

Thought Leadership

- Serves as a thought leader to the community on complex civic initiatives facing the community. Leads as a thought partner, advisor and supervisor for key community programs aligned with FFTC. These programs currently include Read Charlotte, Leading On Opportunity, The Charlotte Executive Leadership Council, Wells Fargo Beyond Open Business Grants and Greater Steps Scholars.

Fund and Board Management

- Manages the Charlotte Mecklenburg Community Foundation, The Cole Foundation and The Community Foundation of Richmond County. Schedules and facilitates regular meetings for the boards and sets the direction for grantmaking programs.
- Serves as the fund advisor and administers several Foundation funds and programs, including the A Way Home Endowment, MeckHome, Knight Foundation Donor Advised Fund, Arts Infusion Fund, Knight Arts Technology Fund, Carolina Thread Trail, Trust-Based Philanthropy initiative and others.

Civic Initiatives and Convening

- Evaluates, develops and implements initiatives designed to position the Foundation as a regional civic leader. Connects donors, nonprofit organizations and the community at large to existing programs and new initiatives that improve the quality of life in our region.
- Initiates research to study and address priority community initiatives.
- Leads the development of civic leadership initiative planning and approval processes, including planning, resourcing, implementing and tracking civic leadership initiatives' objectives, goals and benchmarks.
- Convenes planning committees of community leaders and experts, as appropriate.

Relationship Management

- Develops and manages relationships with FFTC internal and external stakeholders.
- Supervises and manages department staff and contractors working to achieve FFTC's business and philanthropic goals. Works closely with other FFTC departments to ensure successful collaboration and leveraging of resources.
- Assists with developing and executing civic leadership communications designed to educate the public and key stakeholders about Center activities and increase opportunities for community engagement in Center initiatives.

Education and Experience:

- Bachelor's degree required.
- Master's degree desirable or equivalent additional professional experience of not less than three years.
- 10+ years of work experience.
- Previous experience working with volunteer boards and affiliated committees, preferably in a leadership role.
- Managerial experience leading teams, directly and through influence.
- Familiarity with the greater Charlotte region and its communities, critical issues, key organizations, civic leaders and resources.

Skills and Abilities:

- Strategic leader with exemplary stewardship of people and resources.
- Superior communication skills, including verbal, written and presentation skills.
- High emotional intelligence with a deep level of curiosity and integrity.
- Ability to convene and moderate diverse groups around complex topics and subject matters.
- Ability to relate authentically with diverse populations and constituent groups.
- Sound team leadership and managerial skills and organizational abilities.
- Ability to work independently and collaboratively within a variety of group settings.
- Proven track record of empowering employees, delegating and managing performance, ensuring consistent compliance to policies and practices.

Why Foundation For The Carolinas?

Foundation For The Carolinas (FFTC) is a nonprofit community foundation that serves as a catalyst for philanthropic activity and a driver of major civic efforts in its 13-county region. FFTC's mission is to inspire philanthropy and empower individuals to create a better community.

FFTC was established in 1958. With nearly [\\$4 billion](#) in charitable assets today, FFTC is now the fastest growing among the 800 community foundations in the United States, ranking fifth in asset size. The foundation manages nearly 3,000 charitable funds for families, individuals, companies and nonprofits, providing stewardship and helping fundholders maximize the impact of their charitable endeavors. The operating budget of \$17.3M is primarily driven by a fees-on-funds revenue model. Between 2020-2021, FFTC issued 178,000 grants totaling \$912 million.

FFTC is dedicated to addressing the community's most pressing challenges and greatest opportunities, from economic opportunity to neighborhood revitalization to education and more. Recognizing that many of the important issues its community faces are broader than any one entity can address, FFTC's [Robinson Center for Civic Leadership](#) convenes partners and funding to address the region's greatest needs and opportunities.

FFTC is dedicated to improving economic opportunity for the diverse citizenry across its geographic footprint. The community foundation has set out to apply an equity lens to all its work, identifying steps it can take as a philanthropic institution, both internally and externally, to address historical inequities in its communities.

FFTC is headquartered in the Luski-Gorelick Center for Philanthropy in the heart of Uptown Charlotte, North Carolina.

Want to know more? Visit Foundation For The Carolina's website at www.fftc.org

Is This Opportunity Aligned with Your Interests?

To apply, click on the link to the Senior Vice President, Robinson Center for Civic Leadership position profile at ArmstrongMcGuire.com/jobs. You will see instructions for uploading your compelling cover letter, resume, salary requirements, and professional references. Please provide all requested information to be considered. In case of any technical problems, contact katie@armstrongmcguire.com. No phone calls, please, and no applications will be accepted by email or directly from third-party posting sites.

Review of candidates will begin in January 2023 and continue until the position is filled.

Salary is commensurate with the requirements of the position and is in the \$175,000-\$200,000 range. Benefits include bonus, medical, dental, life, short and long-term disability insurance; generous retirement plan; accrued vacation and sick time; 11 paid holidays; and a charitable matching program. FFTC staff is currently working remotely two days a week and from the office three days a week.

Foundation For The Carolinas actively seeks a diverse pool of candidates. The Foundation is committed to a policy of equal employment opportunity without regard to race, color, national origin, religion, disability, gender, gender identity, sexual orientation, or age.

Note: Proof of fully authorized vaccinated Covid-19 status and booster are required (or FFTC-authorized religious or disability accommodation).